



# Treetops Cattery

655 High Road, Leyton, London E10 6RA

☎ 020 8518 7555

020 8539 3538 Practice

## BOOKING FORM

A reservation will only be confirmed when this completed form and deposit have been received.

Your Name: .....

Address: .....

Phone: .....

Mobile: .....

Email: .....

Emergency No: .....

Vet's Name & Address: .....

How did you find us? *Yellow pages / internet / recommended by a friend / used us before / other.....*

Cat's Name: .....

Cat's Name: .....

Age: .....

Age: .....

Sex: .....

Sex: .....

Colour / Breed: .....

Colour / Breed: .....

Microchip number: .....

Microchip number: .....

Date of last vaccination: .....

Date of last vaccination: .....

Date of flea treatment: .....

Date of flea treatment: .....

Flea product used: .....

Flea product used: .....

Relevant medical history: .....

Relevant medical history: .....

Insurance Company: .....

Insurance Company: .....

Shared accommodation if more than one cat? YES / NO, separate cages please

Arrival Date: .....

Total number of days: .....

Departure Date: .....

Total amount due: £.....

I have read the terms and conditions of boarding as printed overleaf, and wish to make a reservation.

I give my consent for veterinary treatment to be administered to my cat(s) should this be required.

I am over 18 years old.

I enclose a deposit of £.....

Balance due on collection is £.....

Signature: ..... Date: .....

# Terms and Conditions of Boarding at Treetops Cattery

## Rates

The current boarding charge is £13.50 per cat per day and includes insurance.

All rates are daily, charged from and including the day of arrival, up to and including the day of departure.

Boarding fees are charged at the prevailing rate at the time of departure.

A minimum period of seven days boarding will apply for the peak season in the months of August and December.

## Opening Hours

**Monday to Friday: 9am to 3pm**

**Saturday: 9am to 1pm**

Cats must be delivered or collected during our opening hours. We are closed on Sunday and Bank Holidays.

## Vaccinations & Health Status

All cats must have been vaccinated against cat flu and feline enteritis within the last twelve months and a completed vaccination record card must be shown on arrival. In the case of primary vaccinations, these must be completed at least two weeks prior to arrival. Vaccination against feline leukaemia is also recommended.

All cats must have been treated with a prescription flea treatment within four weeks of arrival. Advantage, Advocate, Frontline Combo, Program and Stronghold are recommended. If necessary, we can administer a prescription flea control treatment (Advocate) after examination by a veterinary surgeon at the practice for an additional charge of £10.00 per cat.

The owner must disclose any relevant information about the health of the cat(s) prior to admission.

In the event of illness or injury, your cat will receive veterinary care from the Midland Veterinary Surgery. It may be necessary to obtain clinical notes from your own veterinary surgeon if your cat receives health care elsewhere. The costs of any veterinary care required during the boarding period will be met by the owner.

The owner must accept that while every effort is made to care for your cat, they are accepted into the cattery at the owner's risk. All personal baskets, blankets, collars and toys are also left at the owner's risk and should be clearly marked with your name.

## Reservations

A provisional reservation must be made by telephone to ensure availability of space in the cattery.

A deposit of £40 per cat is required to confirm all bookings of four or more days and must be paid within seven days.

**Bookings of three or less days require full payment at the time of booking.**

We regret that we cannot accept male cats over one year of age that have not been neutered.

When a reservation is made, a fixed date on which you will collect your cat will be agreed. If you wish to collect your cat(s) before that date, you may do so but will remain liable for charges due up to the previously agreed date.

## Boarding

All food, bowls, litter, bedding, heating and insurance are provided by the cattery.

Cats must be transported to and from the cattery in a secure basket or carrier.

We are unable to supply specialised prescription diets and these must be brought with your cat on the day of arrival.

Additional charges may be made for administering any medications required while your cat is boarding.

We reserve the right to refuse the admission of any cat to the cattery that appears to be unwell or suffering from an infectious disease. No deduction shall be made if you supply some or all of your cat's own food.

## Payments

All charges due must be paid in full before the cat is removed from the cattery.

**All charges are payable by cash or cheque only.** A current cheque guarantee card is required for all payments made by cheque. A further administration charge of £20.00 will be made for cheques that are returned by our bank and full payment will be required in cash. Regrettably, we cannot accept credit cards at present.

Treetops Cattery reserve the right to rehome any cat and dispose of belongings that are not collected within 14days following the agreed date of collection or if boarding charges are not paid in full.

## Cancellations & Changes

A deposit will only be returned if we receive a written cancellation more than 28days prior to the agreed arrival date and will be subject to a deduction of £5 to cover administration and bank charges.

We reserve the right to charge at the full rate for cancellations made within 14days of the agreed arrival date.